



Kind

Ambitious

Determined

Headteacher: Mr G Green

November 2024

Dear Parent / Carer,

We hope this letter finds you well. Fakenham Sixth Form has been a hive of activity this term. We have had our usual excellent lessons and have also had a Personal Development Trip for Years 12 and 13, resit GCSE English and Maths exams and mock exams for Year 12 and 13. As we move towards Christmas, we wanted to share some important information with you.

Personal Development Day

On Wednesday 27th November Fakenham Sixth Form will be holding a Personal Development Day. The aim of the day is to develop students' knowledge about their own skills and gain knowledge of how to stay healthy throughout life. The day will consist of five sessions delivered by external speakers who are experts in their fields. The Personal Development Day is an important part of our personal development curriculum, and we know our students will gain knowledge and skills from the event.

Face-to-Face Parents Evening Thursday 5th December 2024, 4.30-7pm

We are holding our face-to-face Year 13 Parents Evening on Thursday 5th December, between 4.30-7pm. This will take place in our Sixth Form Study Room and Canteen. This event provides a valuable opportunity for parents and carers to meet with their child's subject teachers, discuss academic progress and the adjustment to Year 13. The focus of the meetings will be preparation for students' final exams in May 2025. During this evening, parents and carers will gain insights into their child's academic progress, discuss any challenges or questions about Year 13, and explore strategies and resources available to ensure students achieve the best possible grades they can. We understand that it can be difficult to attend these evenings, particularly when people have busy schedules or multiple children to consider. However, we believe that the benefits of attending far outweigh any inconvenience. It is important that students attend these evenings with their parents/careers so that they can be part of the discussion in each subject.

Appointments with teachers will be booked using our online booking system, Parent Booking. Parents/carers will receive an email with login details prior to the event. **This system is only to book appointments. Appointments will take place face to face at Fakenham Sixth Form.**

Mock Results

Students engaged well with their mock exams. Most of the students arrived on time with the correct equipment, and we congratulate them on this. To prepare them for getting their exam results in August, students will receive their results in a formal assembly on **Wednesday 18th December 2024**. Students may be given their exam papers back before this date, but they will not be told their grade until they receive their envelope.



Attendance

Attendance is the key to success therefore we wanted to take this opportunity to remind you of the importance of good attendance. Students are expected to attend all timetabled sessions, this includes Registration, Enrichment and Future Skills alongside their subjects to support students' academic and personal development. If a member of staff is absent, due to illness or training, students will be set work on Class Charts and where possible a cover teacher will be in with the class. If in the rare event there is no cover teacher, students must go to S07, the Study Room, to register, so we have an accurate record of attendance and complete the work set. Students who have a good attendance of 95% or higher will be congratulated for this. Students who have attendance below this will receive attendance letters and will follow the process outlined in our policy, on our website [Sixth Form Policies and Documents - Fakenham Academy \(fakenhamacademy.org.uk\)](https://www.fakenhamacademy.org.uk/Sixth-Form-Policies-and-Documents)

Rewards Trip

As you are aware, we use Class Charts to monitor student behaviour and reward students for demonstrating our values of being Kind, Ambitious and Determined. Students who receive a ratio 90 or higher, of positive and negative behaviour, will take part in a celebration event in the last week of term. This is currently being organised by the Sixth Form Council. Further information will follow regarding this event.

Home Study Applications

After Christmas, students will be able to apply for home study. Students can pick three sessions a fortnight, when they have no timetabled sessions, to leave the sixth form site and study from home. Students will need to meet the following criteria to get this authorised.

- Have good attendance (95% or higher).
- Working hard inside and outside of lessons.
- On target to meet their Minimum Expected Grades (this is defined as being one grade below the MEG or higher).

Students will complete an online form and receive an email to state whether their application for home study has been successful or not.

UCAS Deadline 9th December 2024

For us to be able to check students' UCAS applications and write their references we have an internal deadline of Monday 9th December to submit their UCAS application on the UCAS platform.

Online Platforms

We use a range of online platforms to give parents and carers information about their young person. All parents and carers should be able to access the following platforms, if you are having trouble with this, please contact Mrs Harvey on the email address below:

- Class Charts for information on behaviour, rewards, attendance and announcements.
- School Gateway

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Dates for Your Diary

Wednesday 27th November: Personal Development Day

Thursday 5th December: Year 13 Parents Evening

Monday 9th December: Fakenham Sixth Form UCAS Deadline.

Wednesday 18th December: Mock results assembly

Wednesday 18th December (PM): Christmas Party

Friday 20th December: Last day of term and Christmas Jumper Day

Thank you for your continued support. If you have any questions or concerns, please do not hesitate to contact your child's form tutor or the Sixth Form Team.

Sixth Form Administrator: sixthform@fakenhamacademy.org

Sixth Form Pastoral Lead: s.marshall@fakenhamacademy.org

Head of Sixth Form: l.marshall-smith@fakenhamacademy.org

Yours faithfully

Mrs Marshall-Smith

Assistant Headteacher-Head of Sixth Form