



Kind

Ambitious

Determined

Headteacher: Mr G Green

November 2024

Dear Parent / Carer,

We hope this letter finds you well. Fakenham Sixth Form has been a hive of activity this half term. We have had our usual excellent lessons and have also had a Personal Development Trip for Years 12 and 13, resit GCSE English and Maths exams and mock exams for Year 12 and 13. As we move towards Christmas, we wanted to share some important information with you.

Personal Development Day

On Wednesday 27th November Fakenham Sixth Form will be holding a Personal Development Day. The aim of the day is to develop students' knowledge about their own skills and gain knowledge of how to stay healthy throughout life. The day will consist of five sessions delivered by external speakers who are experts in their fields. The Personal Development Day is an important part of our personal development curriculum, and we know our students will gain knowledge and skills from the event.

Work Experience

Students on our Level 2 Pathway have been completing work experience two days a week. For all other Year 12 students they will be completing work experience from Monday 7th July until Tuesday 22nd July 2025. This may seem a long way off however, finding an interesting and appropriate work experience placement can take time therefore students are expected to be contacting placement providers now. Students will use Unifrog to log their placement so we can assess the safety and appropriateness of the placement. The deadline for students to complete the Unifrog Form is Friday 31st January 2025. If you have any questions about this, please contact Mrs Marshall s.marshall@fakenhamacademy.org.

Attendance

Attendance is the key to success therefore we wanted to take this opportunity to remind you of the importance of good attendance. Students are expected to attend all timetabled sessions, this includes Registration, Enrichment and Future Skills alongside their subjects to support students' academic and personal development. If a member of staff is absent, due to illness or training, students will be set work on Class Charts and where possible a cover teacher will be in with the class. If in the rare event there is no cover teacher, students must go to S07, the Study Room, to register, so we have an accurate record of attendance and complete the work set. Students who have a good attendance of 95% or higher will be congratulated for this. Students who have attendance below this will receive attendance letters and will follow the process outlined in our policy, on our website [Sixth Form Policies and Documents - Fakenham Academy \(fakenhamacademynorfolk.org\)](https://www.fakenhamacademynorfolk.org)



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Minimum Expected Grades

Earlier this half term students received their Minimum Expected Grades (MEGs). They are calculated by looking at each student's GCSE grades and how students with similar GCSE grades in the past have performed at A level. For GCSE re-sit groups targets are based on the requirement to gain grades 4 or

higher in English and Maths. You will receive these on the next report for your child. Please discuss these with your child and highlight the importance of aiming higher than these.

Rewards Trip

As you are aware, we use Class Charts to monitor student behaviour and reward students for demonstrating our values of kindness, ambition and determination. Students who receive a Ratio 90 or higher, of positive and negative behaviour, will take part in a celebration event on the last morning of term. This is currently being organised by the Sixth Form Council. Further information will follow regarding this event.

Home Study Applications

After Christmas students will be able to apply for home study. Students can pick three sessions a fortnight, when they have no timetabled sessions, to leave the sixth form site and study from home. Students will need to meet the following criteria to get home study authorised.

- Have good attendance (95% or higher)
- Working hard inside and outside of lessons.
- On target to meet their Minimum Expected Grades (this is defined as being one grade below the MEG or higher).

Students will complete an online form and receive an email to state whether their application for home study has been successful or not.

Class of 2024 Presentation Evening

On Tuesday 17th December we will be holding our Class of 2024 Presentation Evening for Fakenham Academy students who completed their GCSEs in the summer. This is a chance for the class of 2024 students to catch up with friends and teachers and collect their GCSE certificates. There will also be subject specific awards for students who have persevered and gained excellent results. Over the coming weeks we will send out invitations and a Microsoft form to sign up to the event. It is always a great evening, and we look forward to seeing our alumni there.



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Online Platforms

We use a range of online platforms to give you information about your young person. You should be able to access the following platforms, if you are having trouble with this, please contact Mrs Harvey on the email address below:

- Class Charts for information on behaviour, rewards, attendance and announcements.
- School Gateway

Dates for Your Diary

Wednesday 27th November: Personal Development Day

Tuesday 17th December: Fakenham Academy Class of 2024 Awards.

Wednesday 18th December (PM): Christmas Party

Friday 20th December: Last day of term and Christmas Jumper Day

Thank you for your continued support. If you have any questions or concerns, please do not hesitate to contact your child's form tutor or the Sixth Form Team.

Sixth Form Administrator: sixthform@fakenhamacademy.org

Sixth Form Pastoral Lead: s.marshall@fakenhamacademy.org

Head of Sixth Form: l.marshall-smith@fakenhamacademy.org

Yours faithfully

Mrs Marshall-Smith

Assistant Headteacher-Head of Sixth Form