



Kind

Ambitious

Determined

Headteacher: Mr G Green

November 2025

Dear Parent / Carer,

Fakenham Sixth Form has been a hive of activity this term. We have had our usual excellent lessons and have also had a Personal Development Trip for Years 12 and 13, resit GCSE English and Maths exams and mock exams for Year 12 and 13. As we move towards Christmas, we wanted to share some important information with you.

Face-to-Face Parents Evening Thursday 11th December 2025, 4.30-7pm

The Year 13 Parents Evening will take place on Thursday 11th December from 4.30 to 7pm in the Sixth Form Study Room and Canteen. This evening gives parents and carers the chance to meet subject teachers, discuss progress and focus on preparation for the final exams in May 2026. It is important that students attend with their parents or carers so they can be part of the discussions. We know it can be difficult to attend, but the benefits are significant. Appointments must be booked through our online system, Parent Booking, and login details will be sent by email. All appointments will be face to face at Fakenham Sixth Form.

Mock Results

Students engaged well with their mock exams. Most of the students arrived on time with the correct equipment, and we congratulate them on this. To prepare them for getting their exam results in August, students will receive their results in a formal assembly on Thursday **11th December 2025**. Students may be given their exam papers back before this date, but they will not be told their grade until they receive their envelope.

Attendance & Punctuality

Attendance is very important for success, so we want to remind students to be in every timetabled session. This includes Registration, Enrichment and Future Skills, as well as all academic subjects, because they all support learning and personal growth. Everyone must be on site by 8.40am, and on time to all lessons. If a teacher is away, work will be set on Class Charts, and a cover teacher will usually be in the class. If there is no cover teacher, students must go to S07, the Study Room, to register and complete the work set so we have an accurate attendance record. Students with attendance of 95% or higher will be praised, while those below this will receive letters and follow the steps in our policy, which is on the website. [Fakenham-Sixth-Form-Attendance-Students-and-Parents-25.docx](#)

UCAS Deadline 8th December 2025

For us to be able to check students' UCAS applications and write their references we have an internal deadline of Monday 9th December to submit their UCAS application on the UCAS platform.

Rewards Trip

As you are aware, we use Class Charts to monitor student behaviour and reward students for demonstrating our values of being kind, ambitious and determined. Students who achieve a behaviour ratio of 90 or above, demonstrate a positive attitude to learning, and maintain good attendance will be invited to Fakenham Cinema on Thursday 18th December to watch a Christmas film.



Kind

Ambitious

Determined

Headteacher: Mr G Green

Home Study Applications

In January, students can apply to study at home. They may choose up to 3 sessions every two weeks when they have no registered lessons. We cannot authorise home study in the morning as all students must attend registration.

- To get permission, students must:
 - Have 95% or better attendance
 - Work hard in and out of class assessed by ATL and Effort & Engagement grades.
 - Be on track to meet their MEGS (no more than one grade below their target)

Students apply by filling in an online form which will be shared with them in January. After applying, students will receive an email telling them if the application is approved.

Dates for Your Diary

Wednesday 3rd December: Winter Concert

Friday 5th December: School and Sixth Form are closed.

Monday 8th December: Fakenham Sixth Form UCAS Deadline.

Tuesday 9th and Wednesday 10th December: Criminology Assessment

Thursday 11th December: Mock results assembly

Thursday 11th December: Year 13 Parents Evening

Thursday 11th and Friday 12th December: Fakenham Academy Christmas Panto

Thursday 18th December: Christmas Cinema Trip

Friday 19th December: Christmas Jumper Day, Sixth Form Christmas Lunch, Sixth Form Christmas Quiz and Last day of term

Wednesday 7th January 2036: BTEC Sport exam

Monday 12th January 2026: BTEC Health & Social Care exam



Kind

Ambitious

Determined

Headteacher: Mr G Green

Thank you for your continued support. If you have any questions or concerns, please do not hesitate to contact your child's form tutor or the Sixth Form Team.

Sixth Form Administrator: sixthform@fakenhamacademy.org

Sixth Form Pastoral Lead: s.marshall@fakenhamacademy.org

Head of Sixth Form: l.marshall-smith@fakenhamacademy.org

Yours faithfully

Mrs Marshall-Smith

Assistant Headteacher-Head of Sixth Form