



Kind

Ambitious

Determined

Headteacher: Mr G Green

November 2025

Dear Parent / Carer,

Fakenham Sixth Form has been a hive of activity this half term. We have had our usual excellent lessons and have also had a Personal Development Trip for Years 12 and 13, resit GCSE English and Maths exams and mock exams for Year 13. As we move towards Christmas, we wanted to share some important information with you.

Attendance & Punctuality

Attendance is very important for success, so we want to remind students to be in every timetabled session. This includes Registration, Enrichment and Future Skills, as well as all academic subjects, because they all support learning and personal growth. Everyone must be on site by 8.40am, and on time to all lessons. If a teacher is away, work will be set on Class Charts and a cover teacher will usually be in the class. If there is no cover teacher, students must go to S07, the Study Room, to register and complete the work set so we have an accurate attendance record. Students with attendance of 95% or higher will be praised, while those below this will receive letters and follow the steps in our policy, which is on the website. [Fakenham-Sixth-Form-Attendance-Students-and-Parents-25.docx](#)

Minimum Expected Grades

Earlier this half term students received their Minimum Expected Grades (MEGs). They are calculated by looking at each student's GCSE grades and how students with similar GCSE grades in the past have performed at A level. Students are encouraged to aim for a grade higher than their MEG. If you have not seen your young person's MEGs report, please contact us for a copy.

Rewards Trip

As you are aware, we use Class Charts to monitor student behaviour and reward students for demonstrating our values of being kind, ambitious and determined. Students who receive a Ratio 90 or higher, of positive and negative behaviour, have shown a positive attitude to learning and have good attendance will be invited to come to Fakenham Cinema to watch a Christmas film on Thursday 18th December.

Class of 2025 Presentation Evening

On Thursday 18th December we will be holding our Class of 2025 Presentation Evening for Fakenham Academy students who completed their GCSEs in the summer. This is a chance for the class of 2025 students to catch up with friends and teachers and collect their GCSE certificates. There will also be subject specific awards for students who have persevered and gained excellent results. Invitations have been sent out via email. If you have not already, please sign up to the event using this link [CLASS OF 2025 PRESENTATION EVENING Thursday 18th December 2025. 6.30-8pm – Fill in form](#)

It is always a great evening, and we look forward to seeing our alumni there.



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Home Study Applications

In January Students can apply to study at home. They may choose up to 3 sessions every two weeks when they have no registered lessons. We cannot authorise home study in the morning as all students must attend registration.

- To get permission, students must:
 - Have 95% or better attendance
 - Work hard in and out of class gaining an ATL of 2 or higher.
 - Be on track to meet their MEGS (no more than one grade below your target)

Students apply by filling in an online form which will be shared with them in January. After applying, students will receive an email telling them if the application is approved.

Work Experience

Year 12 students will be completing work experience from Monday 6th July until Friday 17th July 2026. This may seem a long way off however, finding an interesting and appropriate work experience placement can take time therefore students are expected to be contacting placement providers now. Students will use Unifrog to log their placement so we can assess the safety and appropriateness of the placement. The deadline for students to complete the Unifrog Form is Friday 31st January 2026. If you have any questions about this, please contact Mrs Marshall s.marshall@fakenhamacademy.org.

Dates for Your Diary

Wednesday 3rd December: Winter Concert

Friday 5th December: School and Sixth Form are closed.

Tuesday 9th and Wednesday 10th December: Criminology Assessment

Thursday 11th and Friday 12th December: Fakenham Academy Christmas Panto

Thursday 18th December: Christmas Cinema Trip

Thursday 18th December: Fakenham Academy Class of 2025 Awards.

Friday 19th December: Christmas Jumper Day, Sixth Form Christmas Lunch, Sixth Form Christmas Quiz and Last day of term.



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Online Platforms

We use a range of online platforms to give you information about your young person. You should be able to access the following platforms, if you are having trouble with this, please contact Mrs Harvey on the email address below:

- Class Charts for information on behaviour, rewards, attendance and announcements.
- School Gateway

Thank you for your continued support. If you have any questions or concerns, please do not hesitate to contact your child's form tutor or the Sixth Form Team.

Sixth Form Administrator: sixthform@fakenhamacademy.org

Sixth Form Pastoral Lead: s.marshall@fakenhamacademy.org

Head of Sixth Form: l.marshall-smith@fakenhamacademy.org

Yours faithfully

Mrs Marshall-Smith

Assistant Headteacher-Head of Sixth Form