



Kind

Ambitious

Determined

Headteacher: Mr G Green

June 2025

Transition to Fakenham Academy

Dear Parent/Carer

During the past 2 weeks, I have had the pleasure of visiting your children at their primary schools. The aim of these visits was to reintroduce myself to all the students that will be joining us in September. In addition to this, I wanted to give them the opportunity to ask me questions and for me to explain the upcoming events in their transition to us.

Throughout the remaining part of this letter, I want to outline the upcoming events before the summer holiday regarding your child's transition.

Date	Event
Friday 20 June 2025	Parent letter sent out re: Transition to Fakenham Academy
Tuesday 1 July 2025	Welcome Evening - Year 6 into 7 transition parents evening - 6.00pm start. Important: Form of ID for <u>your child</u> needs to be brought to the event. See Important Things to Remember on page 2 of this letter. Transition pack to be given out to parents during this event. Uniform providers will be at the event. Our Catering Team, Aspens will be on site in our canteen during the evening displaying/offering samples of the food available to our students. They will also be able to answer any questions you may have regarding their menus.
Monday 7 July 2025	Transition Day 1
Tuesday 8 July 2025	Transition Day 2
Wednesday 9 July 2025	Transition Day 3 & Parent BBQ from 3.20pm onwards – Please complete either the on-line form here: https://forms.office.com/e/ViWhWThYBN or the BBQ request form attached and bring along to the Welcome Evening on 1 July 2025 if you would like to attend this event – food requests for the BBQ need to be in no later than Friday 4 July 2025, thanks.
End of Summer Term	Newsletter and September Ready letters to be sent to parents

Welcome Evening (Year 6 into 7 Transition Parents Evening)

As previously advised, on the evening of Tuesday 1 July 2025, there will be a meeting for parents in the school hall starting at 6.00pm to 7.00pm. Traditionally, this has been an evening that is very well attended and one that has a real benefit to a successful start at our school. During the evening there will be presentations by the Senior Leadership Team and Progress Leader (Head of Year). The information contained in this evening is essential to ensuring you and your child have a clear understanding of the rules and expectations at our school. The presentation will also answer some key questions regarding transition days and the first few days in September.

After this meeting has taken place, there will be an optional presentation you can attend from our SEND, Pupil Premium and Young Carers Teams from 7.00pm to 7.30pm regarding the support provided for SEND and Pupil Premium students and Young Carers. This will also provide you with a chance to meet these members of staff who will be able to answer any questions you may have.

Important Things to Remember:

- On the night, please can you bring along a form of ID **for your child** e.g. Passport or Birth Certificate as we need to sight this as part of our admission process, thank you. If your child was born outside the UK, we will need to see their passport.

Transition Days

The 3 transition days will be a crucial part of your child's transition to Fakenham Academy and we will be sharing the full plan with you on the Welcome Evening.

Pupil's who normally receive a free school meal will be provided with lunch each day. All other pupil's will need to bring along a packed lunch for Transition Day 1 and then on Day 2 and Day 3 they can bring along a packed lunch or bring in cash if they prefer to purchase food from our canteen. A copy of the menu detailing food available in the canteen over the transition days will be available at our transition evening.

During my visits to the primary schools, I have been asked some questions regarding the transition days and I want to share answers to the two most popular questions before this evening to aid your planning.

1. Will my child be able to get on the school buses on the 3 transition days?

Yes, we have spoken to the bus companies and outlined our plans for the transition days. They are completely happy for your child to catch the school buses and we will explain routes and timings at the welcome evening. Your child will not need a bus pass to travel to and from Fakenham Academy on these days. Details of bus routes and pick-up times can be found here [School bus timetables - Norfolk County Council](#).

2. What should my child wear on the 3 transition days?

I have asked your children during my visits to their primary school to wear their school uniform for their transition days. However, 1 of the days your child will have some PE activities and therefore should wear their primary school PE kit. On the parent's welcome evening we will outline the exact dress needed on each of the days.

Useful resources to support you and your child through transition to Fakenham

Supporting a child moving to secondary school - <https://www.bbc.co.uk/bitesize/articles/z4k8bdm>

Parental survival guide & cheat sheet - <https://www.bbc.co.uk/bitesize/articles/zbr7rj6>

During the last half term of the school year, we really want you and your child to feel part of our community and learn about all the amazing things that are happening at their future school. Therefore, we encourage you to take a look at our newsletters and share this with your children, please see the link below:

[Newsletters - Fakenham Academy](#)

We will send your child's Headteacher a copy of this letter to make sure that they are aware of the information that we have shared. I am sure that you will get an update from the school – our primary colleagues are always very supportive of all the transition activities that take place.

I am confident that your child's time with us will be happy, filled with many achievements and successes. I will be in contact with you and your children on a regular basis, but please feel free to contact us if you have any questions. We look forward to getting to know you and your child and encourage an active partnership in the next phase of your child's education.

Yours sincerely



Mr Green
Headteacher