



Kind

Ambitious

Determined

Headteacher: Mr G Green

June 2025

Dear Parent / Carer,

This is my final letter to Year 13 parents as the exams have nearly finished, and we are getting ready for Year 13 to move on to the next stage of their lives. I would like to take this opportunity to say what a pleasure it has been to get to know every student in Year 13 and see them develop their character and skills. Over the last 22 months students have taken part in a range of activities during their time at Fakenham Sixth Form including but not limited to:

- Trips to UEA, Cambridge, the coast
- Enjoyed sports, first aid, cooking and magic moments.
- Represented us at sports fixtures, volunteering at care homes and taking part in shows.
- Summer party, Christmas cinema trip and the Year 13 Prom.

I feel honoured to have been their Head of Sixth Form and look forward to seeing what they will achieve in the future.

Leaving Procedures

All Year 13 students will need to complete a 'leavers form' which they have been given. If they have not received a leavers form, they can collect one from me, Mrs Marshall or Mrs Harvey. The form will need to be signed by their teachers, the canteen staff, the exams office and the Head of Sixth Form. Students will also need to bring back a laptop if they borrowed one, their ID badge and any books they have borrowed. Students with a locker will need to empty the locker and take their padlock.

If students have any books, they bought themselves, and they will no longer use them, we will happily accept any donations and will give this to our next cohort of students.

Exam Results Day

Following the exams, the results will be published to students on **Thursday 14th August**. Students will be able to collect these from Fakenham Sixth Form canteen at **8.00 am**. If a student is unable to collect these exam results in person, they will need to arrange to collect them at a different time. If a student is going to be away or would like someone to pick the results up for them, they must email the exams officer on m.mcevansoneya@fakenhamacademy.org to let them know. We cannot give results out to anyone other than the student unless with have written permission.

These results will determine whether they have met the requirements for their chosen university courses or other further education opportunities. We understand that this can be a stressful time for both you and the student, but please rest assured that the Sixth Form Team (Mrs Marshall-Smith, Mrs Marshall, Mrs Harvey), Mr Marshall-Smith and Mr Green will be available on results day to provide as much support as possible.



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The UCAS website has useful advice on how to prepare for results day, what happens once students have been offered a place at university and how to go through clearing if students change their mind about what they want to study or do not meet the entry requirements.

<https://www.ucas.com/undergraduate/results-confirmation-and-clearing/results/results-what-you-need-know>

Presentation Evening Thursday 18th December 2025

On Thursday 18th December we will be holding our Class of 2025 Presentation Evening. This is a fantastic evening where students collect their exam certificates and subject awards. Please save the date. We will send you more information nearer the time. We look forward to seeing everyone there.

Finally, thank you so much for your continued support of Fakenham Sixth Form. Our students would not be as happy and successful as they are without us working together.

If you need any advice or information regarding A Level results or next steps for your child, please do not hesitate to contact me.

Sixth Form Administrator: J.harvey@fakenhamacademy.org

Sixth Form Pastoral Lead: s.marshall@fakenhamacademy.org

Head of Sixth Form: l.marshall-smith@fakenhamacademy.org

Yours faithfully

Mrs Marshall-Smith

Assistant Headteacher-Head of Sixth Form