

# Pupil Acceptable Use Agreement

## 1. Introduction

This IT Acceptable Use Agreement outlines the rules and guidelines for the use of the school's Information Technology (IT) resources by all pupils who attend the school. By using the school's IT resources, you agree to abide by the terms and conditions outlined in this document.

The purpose of this agreement is to ensure the responsible and ethical use of IT resources, maintain a secure computing environment, and promote positive digital citizenship among our pupils.

## 2. Acceptable uses

#### 2.1. General Usage

- You are permitted to use school-provided IT resources for educational purposes and other activities authorised by school staff.
- All use of IT resources must comply with the school's policies, procedures, and applicable laws.

#### 2.2. Responsible Use

- Treat all IT resources with care and respect. Do not engage in activities that could damage, disrupt, or misuse school property.
- Do not share your login credentials with anyone or attempt to access another user's account without explicit permission.

#### 2.3. Internet Usage

- Internet access is provided for educational purposes.
- Do not use it for illegal, unethical, or non-educational activities.
- Do not visit, download, or distribute inappropriate, offensive, or harmful content.

#### 2.4. Email Usage

- Use the school email system for school-related communication only.
- Do not send or share any messages that are offensive, harassing, or in violation of school policies.

#### 2.5. Data Security

- Protect sensitive information and personal data. Do not attempt to access, disclose, or manipulate data without authorisation.
- Do not introduce or spread malware, viruses, or other harmful software.

#### 2.6. Respect for Privacy

• Respect the privacy of others. Do not capture, share, or distribute images, videos, or personal information without consent.



### 2.7. Social Media and Online Conduct

- Represent yourself and the school positively on social media and other online platforms.
- Do not engage in cyberbullying, harassment, or any form of online abuse.

## 2.8. Network Usage

- Do not engage in excessive bandwidth usage that could disrupt the network for others.
- Do not attempt to circumvent network security or access blocked websites.

### 2.9. Consequences of any Violation

• Failure to comply with this IT Acceptable Use Agreement may result in disciplinary action, in line with the school Behaviour Policy.

## 3. Review and Updates

This agreement may be reviewed and updated periodically to reflect changes in technology, school policies, and legal requirements. You will be informed of any changes as they occur.

## 4. Acknowledgement

I have read and understand the IT Acceptable Use Agreement and agree to comply with its terms and conditions.

Student Name:

Student Signature:

Date: